



Job Description: Wraparound Lead

Contract: Part-Time (flexible opportunities available)

Location: Chudleigh, Near Newton Abbot, Devon. (regional delivery with flexible working)

Reports to: Management Team

Start Date: ASAP

About Saints Southwest

Saints Southwest is the largest Football Development & Education organisation in the South West, delivering high-quality Education, Community, and Football Development programmes across Devon, Cornwall, and Somerset.

We are proud of our professional, inclusive, and child-centred approach, working with schools, communities, and grassroots players to inspire participation, develop potential, and make a positive impact.

We are now seeking a committed and organised Wraparound Leader to take ownership of our Breakfast and After School wraparound provision at Chudleigh Knighton Primary School.

Role Purpose

The Wraparound Leader will be responsible for the planning, delivery, and day-to-day management of a safe, engaging, and high-quality wraparound provision. This includes leading both Breakfast Club and After School Club, ensuring children are supported in a structured, positive, and enjoyable environment before and after the school day.

The role requires strong organisation, leadership, and communication skills, ensuring smooth daily operations while maintaining Saints Southwest's high standards of care, safeguarding, and professionalism.

Key Responsibilities

- Lead and deliver a high-quality **Breakfast Club and After School Club provision**.
- Create a safe, inclusive, and engaging environment for all children.
- Plan and deliver a variety of **structured activities**, including sports, games, creative activities, and free play.
- Manage the **day-to-day operations** of the provision, including registers, timings, and transitions.
- Ensure all safeguarding, health & safety, and school policies are fully adhered to.
- Build positive relationships with **children, parents, school staff, and colleagues**.
- Supervise and support any additional staff or assistants within the provision.
Maintain clear communication with parents regarding attendance, behaviour, and general updates.
- Ensure equipment is set up, maintained, and stored correctly.
Represent Saints Southwest in a professional manner at all times.



Essential Criteria

- Experience working with children in a **school, childcare, or coaching environment**.
- Strong communication and interpersonal skills.
- Ability to lead and manage groups of children independently.
- Organised, reliable, and proactive approach to work.
- Commitment to safeguarding and creating safe environments for children.
- Ability to work within **set hours before and after the school day**.
- Enhanced DBS check (or willingness to obtain).

Desirable Criteria

- Level 2 or 3 qualification in Childcare, Playwork, or Coaching.
- Experience delivering wraparound provision or after-school clubs.
- First Aid and Safeguarding qualifications.
- Experience planning engaging activity programmes for primary-aged children.
- Previous experience in a leadership or supervisory role.

What We Offer

- Part-Time contract with opportunities to increase hours across Saints Southwest programmes.
- The chance to play a key role in delivering high-quality childcare provision within a primary school setting.
- Ongoing training, CPD, and mentoring support.
- Opportunities to progress within Saints Southwest.
- A supportive, professional, and ambitious team environment.

What You'll Get

We believe our people are our biggest strength. In return for your commitment, you'll receive:

- **Salary:** £13.00 -£15.00 per hour + paid overtime opportunities
- **Expenses:** Paid travel
- **Kit:** Full bespoke Saints Southwest uniform
- **Time Off:** 28 days holiday
- **Health & Wellbeing:**
 - Free 24/7 access to **Health Assured** wellbeing platform
 - Full access to the **EAP (Employee Assistance Programme)** – includes counselling, legal, and financial support
 - Free access to professional counsellors
- **Perks & Benefits:** Access to our exclusive employee perks platform
- **Development:** Ongoing CPD and support to keep growing in your role
- **Pension:** Workplace pension scheme



Our Culture

At **Saints Southwest**, we do things properly. Our values guide everything we do:

- **Standards** - We set the bar high and hold ourselves accountable
- **Aspirations** - We aim high and never stop improving
- **Integrity** - We do what's right, not what's easy
- **New Thinking** - We innovate, adapt and overcome
- **Together** - We're one team, working for each other and our communities
- **Skills** - We develop people, not just players

You won't just be part of a company – you'll be part of a purpose. A movement to make PE and sport a cornerstone of every child's development.

Apply Now

www.saintssouthwest.co.uk/vacancies-and-recruitment

Let's grow the game, raise the standards, and help young people thrive, together.